

Lassiter Music Institute Instructor and Student Policies

Effective September 1st, 2015

ORGANIZATION

Organized by the Lassiter Band Booster Association (LBBA) as a fundraiser, the Music Institute is set up to provide private instruction for students of Lassiter High School and those middle school students zoned to attend Lassiter. Lessons are held on campus Monday – Thursday, from 3:30 to 9:00pm. The Institute is designed to make quality instruction convenient and accessible in a comfortable learning environment.

MESSAGE TO STUDENTS AND PARENTS

The Lassiter Band has built a tradition of excellence in both the concert and marching band aspects over the years. One area that has helped build strong Lassiter Bands over the years has been private instruction. Private study on an instrument is the fastest way to attain individual improvement. It is only through private study that a professional will hear the student play on a weekly basis. Students will focus on fundamental skills that are particular to his or her instrument. These are aspects of development that cannot be offered in a full band setting.

By developing a command of the instrument, the student's enjoyment increases, and his or her desire to learn fuels future success. Instructors provide individualized assignments and feedback specific to the student's particular strengths and weaknesses. Private study develops a life-long love of music, places demands on individual discipline and enhances self-esteem. Much attention can be given to Preparing for auditions for District Honor Band, All-State, college admissions, and scholarships.

DISCLAIMER

The Lassiter Music Institute is designed to serve those students not currently studying privately. It is not designed to take students away from teachers not in the Lassiter Music Institute and should not be interpreted as a signal to change teachers. There are many fine teachers in the immediate area who offer comparable quality instruction.

LESSON FEES AND PAYMENTS

Lesson fees are set by LBBA at:

- \$32 per 30-minute lesson
- \$42 per 45-minute lesson
- \$52 per 60-minute lesson

Payments should be made one month in advance, payable to the LBBA (Lassiter Band Booster Association). In the memo section of the check, please indicate: LMI, student name, instructor name, and dates of lessons being paid.

Payments should be deposited in the LMI drop box located in the Practice Room Suite in the Band Room, or may be mailed to:

LBBA, P.O. Box 670253, Marietta, GA 30066, and Attn: LMI.

Payments not received will result in the immediate cancellation of lessons and possible loss of Scheduled time.

PROGRAM GUIDELINES

In order to participate in the program, students must be a member in good standing of the Lassiter Band or be a middle school student zoned to attend Lassiter. All lessons will follow the Cobb County School District student/teacher holiday schedule. Please visit www.cobbk12.org for the school calendar of days off. Lessons will be suspended the week of Thanksgiving, the two-week December Winter Break and Spring Break week.

ABSENCE FROM LESSONS:

Once assigned a lesson time, students are expected to attend. No show/No call is an unexcused absence for lessons. Unexcused lessons will only be made up at the digression of the teacher. A student that wishes to be excused from his/her lesson should contact the private lesson teacher at least 24 hrs in advance. (Contacting a director does not excuse an absence from a lesson). It is important that students obtain their private teachers phone number and email so contact can be made easily. Students/Parents are responsible for making contact with their teacher in order to be granted an excused absence. Notice of school events should be given to your private lessons teacher. Your private teachers are not employees of CCSO and are unaware of "special event" day/trips. Emergency situations on the day of the lesson will be the only excuse for failing to give the required 24hr notice. However, the teacher still must be notified. Failure to do so will result in your account being charged for the lesson.

MAKE-UP LESSONS

Students needing to cancel a lesson must notify the instructor directly at least 24 hours prior to the lesson. Students may reschedule missed lessons provided they notify the instructor at least 24 hours in advance and provide a valid reason for the absence. Students canceling lessons without advanced notice or who miss a lesson without notice will be charged for that lesson.

Whether a make-up lesson is to be given, and the day, time, and method of providing the make-up (5th week, group class, etc.) Will be left entirely to the discretion of the instructor. Instructors reserve the right to refuse make-ups to students with excessive absences.

ENROLLMENT

Students may sign up for lessons at any time, but are encouraged to do so early as all slots will fill quickly. Students should review all program guidelines with their parents and complete a Student Information Sheet (look for the LMI table at Band Camp Registration). Interested students will be contacted by each instructor or by a LBBA representative to schedule a lesson time.

COMMITMENT

Students and parents are asked to commit to the private lesson program for the entire school year. If you find it necessary to terminate lessons we ask that this be done at the semester break in writing.

LESSON DISCONTINUANCE

Students, parents, and instructors should be aware that private study takes patience and effort over a period of time before results are apparent. Students, however, may wish to discontinue lessons, and may do so at any time provided they give both the instructor and LBBA written notice of intent to discontinue at least two weeks before stopping and pay all fees through that two-week period. Failure to provide a two-week notice to the instructor will result in a \$30.00 discontinuance fee.